

## B & A PACKAGING INDIA LIMITED CIN: L210210R1986PLC001624

Regd. Office: - 22, Balgopalpur Industrial Area, Balasore -756020, Odisha Corporate office: 113, Park Street, 9<sup>th</sup> Floor, Kolkata-700016 Email- cosect@bampl.in, investorgrievances@bampl.com
Phone: (06782) 275725, (033) 2265 7389, 4004 7472, Fax: (033) 2265 1388
Website: www.bampl.com

1<sup>st</sup> Reminder

Ref No:B&A/SEBI/2/ 1

Folio No:

Dear Shareholder

Re: DETAILS OF BANK ACCOUNT, EMAIL ID ETC.

We would like to inform you that Securities and Exchange Board of India vide their circular no. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20.04.2018 directed all Companies to make payment of dividend to the shareholders through approved electronic modes or by physical instrument incorporating bank details of the shareholders. As such, the updated bank details of the shareholders must be maintained by the Companies and if not available, the same must be obtained from the concerned shareholders.

Accordingly shareholders are requested to fill in the form enclosed with this letter and submit it along with an original cheque (bearing printed name of the shareholder), duly cancelled, to our Registrar and Share Transfer Agent, M/S MCS Share Transfer Agent Ltd., 12/1/5 Manoharpukur Road, Kolkata – 700026 to enable them to update our record for payment of any future dividend in Electronic mode. Please note that your signature in the form should be attested by your Bank. For shareholders not having cheque bearing their printed name, are requested to provide copy of bank passbook / statement attested by the bank. Shareholders are also requested to provide a copy of their PAN CARD alongwith the form to comply with the requirement of the aforesaid SEBI directive.

You are also requested to forward your Email Id and Phone No. for our record as well as for receiving communications by electronic means in accordance with various circulars issued by the Ministry of Corporate Affairs from time to time.

Please provide the aforesaid information latest by 18<sup>th</sup> August 2018.

Thanking you,
Yours faithfully
For B & A Packaging India Limited

Place: Kolkata Date: 28.07.2018

Encl: as above

Certified to ha frue

D. Chowdhury
Company Secretary



## BANK DETAILS, EMAIL ID ETC. REGISTRATION FORM

To: MCS Share Transfer Agent Ltd. Unit: B & A Packaging India Ltd. 12/1/5, Manoharpukur Road Kolkata - 700026 **Dear Sirs** I/We give my consent to update the following details in your records for effecting payment of dividend and sending other communications by electronic means in compliance with the circulars as referred to your letter dated 28/07/2018. Folio No. Name of the First/Sole holder: Bank's Name: Branch's Name & Address: Account No.:\_\_\_\_\_ Account Type (SB/Current):\_\_\_\_\_ IFSC Code: \_\_\_\_\_ MICR Code: \_\_\_\_ PAN: \_\_\_\_\_ Email Id: \_\_\_\_\_ Phone No.: \_\_\_\_ Date: Signature of First/Sole Holder (Attested by Bank)

Encl: (i) Original cancelled cheque

(ii) Copy of self-attested PAN card

Certified to be true