

Annexure I								
Annexure I to be submitted by listed entity on quarterly basis								
I. Composition of Board of Directors								
Disclosure of notes on composition of board of directors explanatory							Textual Information(1)	
Whether the listed entity has a Regular Chairperson							Yes	
Whether Chairperson is related to MD or CEO							No	
Sr	Title (Mr / Ms)	Name of the Director		DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	
1	Mrs	ANURADHA FARLEY		06699021	Non-Executive - Non Independent Director	Not Applicable		
2	Mr	ANJAN GHOSH		00655014	Non-Executive - Independent Director	Chairperson		
3	Mr	AMIT CHOWDHURI		00080854	Non-Executive - Independent Director	Not Applicable		
4	Mr	BASANT KUMAR GOSWAMI		00003782	Non-Executive - Independent Director	Not Applicable		
5	Mr	SOMNATH CHATTERJEE		00172364	Executive Director	Not Applicable		
6	Mr	DHRUBA JYOTI DOWERAH		07432518	Non-Executive - Non Independent Director	Not Applicable		

I. Composition of Board of Directors					
Disqualification of Directors under section 164 of the Companies Act, 2013					
Sr	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status
1	No				Active
2	No				Active
3	No				Active
4	No				Active
5	No				Active
6	No				Active

I. Composition of Board of Directors												
Sr	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity [with reference to proviso to regulation 17A(1) & 17A(2)]	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
1	NA		13-11-2013	07-09-2023	25-11-2023		2	0	0	0		
2	Yes	06-09-2019	27-03-2015	01-04-2020		105.03	2	1	4	1		
3	Yes	22-02-2019	23-05-2014	01-04-2019		115.07	2	2	4	2		
4	Yes	06-09-2019	06-09-2019			51.24	2	2	2	0		
5	NA		30-04-2013	12-11-2023			2	0	3	0		
6	NA		11-08-2023				2	0	0	0		

Text Block	
Textual Information(1)	<p>Note:-</p> <p>1. Mrs. Anuradha Farley (DIN: 0669021), Chariman and Non-Executive Non-Independent Director of the Company expired on 25th November 2023.</p> <p>2. Mr. Anjan Ghosh (DIN: 00655014), Non-Executive Independent Director was appointed as a Chairman of the Board w.e.f 22nd December 2023.</p>

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00655014	ANJAN GHOSH	Non-Executive - Independent Director	Chairperson	24-04-2010		
2	00080854	AMIT CHOWDHURI	Non-Executive - Independent Director	Member	05-11-2013		
3	00003782	BASANT KUMAR GOSWAMI	Non-Executive - Independent Director	Member	13-02-2020		
4	00172364	SOMNATH CHATTERJEE	Executive Director	Member	14-08-2013		

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00655014	ANJAN GHOSH	Non-Executive - Independent Director	Chairperson	28-05-2013		
2	00080854	AMIT CHOWDHURI	Non-Executive - Independent Director	Member	05-11-2013		
3	06699021	ANURADHA FARLEY	Non-Executive - Non Independent Director	Member	27-03-2015	25-11-2023	Textual Information(1)
4	00003782	BASANT KUMAR GOSWAMI	Non-Executive - Independent Director	Member	13-02-2020		

Sr Text Block	
Textual Information(1)	Mrs. Anuradha Farley (DIN: 0669021) member of Nomination and Remuneration Committee of the Board of Directors of the Company expired on 25th November 2023.

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00080854	AMIT CHOWDHURI	Non-Executive - Independent Director	Chairperson	13-11-2013		
2	00655014	ANJAN GHOSH	Non-Executive - Independent Director	Member	28-05-2013		
3	00172364	SOMNATH CHATTERJEE	Executive Director	Member	13-11-2013		

Annexure 1								
Annexure 1								
III. Meeting of Board of Directors								
Disclosure of notes on meeting of board of directors explanatory								
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
1	11-08-2023				Yes	6	5	3
2		07-11-2023	87		Yes	6	5	3
3		22-12-2023	44		Yes	5	5	3

Annexure 1										
IV. Meeting of Committees										
Disclosure of notes on meeting of committees explanatory										
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
1	Audit Committee	11-08-2023				Yes	4	4	3	0
2	Audit Committee	07-11-2023				Yes	4	4	3	0
3	Nomination and remuneration committee	11-08-2023				Yes	4	3	3	0
4	Nomination and remuneration committee	07-11-2023				Yes	4	3	3	0

Annexure 1			
V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes

Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	D. Chowdhury
2	Designation	Company Secretary and Compliance Officer

Details of Cyber security incidence	
Whether as per Regulation 27(2)(ba) of SEBI (LODR) Regulations, 2015 there has been cyber security incidents or breaches or loss of data or documents during the quarter	No

Signatory Details	
Name of signatory	D. Chowdhury
Designation of person	Company Secretary and Compliance Officer
Place	Kolkata
Date	09-01-2024